



NottsWatch Executive Meeting 2 July 2014 Minutes

Attending

David Rhodes	DR	Chair
Paul Macey	PM	Vice-Chair
Sue Sambells	SAS	Secretary
Nina Douglas	ND	Treasurer
John Lennard	JL	Rushcliffe
John Wood	JW	Gedling
Colin Mackie	CM	City

Apologies

John Twigg	JT	City
Dajon Poole	DP	City
Russ Hamer	RH	Rushcliffe
Angela Peer	AP	Operations Manager

1. **Apologies for absence.**
2. **Minutes** formally agreed for 28 April 2014 and confirmed previous actions.
3. **Matters Arising**
4. **Roles & Responsibilities** - ND responsible for City website content. Each county member to be responsible for the content within their own geographical area. SAS sent photo and wording to TM, Webmaster, re Hemlock Stone - to balance representation between South and North Broxtowe. JL to have further website training with VisaV, to enable him to assist TM. PM advised DR of the recommendation, from Yvette Armstrong, NCC (YA), for the Operations Manager to lead on the organisation of the Conference. We are now looking to spring 2015. DR will consider the various university sites, given his current involvement with them.
5. **Report from County Committee** - PM confirmed the city and county action plans had been combined and that the previous county finances were to remain within the county, per YA. YA had raised the issue of the volunteer members' travel expenses. PM has researched this, as agreed, and finds the current arrangement is the norm.

6. **Report from City Committee** – The meeting had concentrated on possible projects. (a) Promotion of NW in St Anns alongside NCH and (b) The issue of student impact on local residents when the student density is high - ASB towards their neighbours plus themselves being victims of theft. He showed a recent published article, submitted to the Nottingham Post - <http://www.nottinghampost.com/join-city-Watch/story-21286619-detail/story.html>

It was suggested that we keep a record of publicity to submit to the PCC at the year end. **Action Taken** - SAS set up a record sheet with links to Nottingham Post articles. Members to forward links of relevant articles to SAS, also ND/TM to be added to our website's news section. **Action Point** - **JW to send details to ND, for newsletter, of his scheme taking over a neighbouring, redundant scheme.**

7. **Report of Advisory Group Meeting 28 May 2014** - DR had raised NW strategic concerns. Who values NHW? Is current model appropriate in 21st century, etc.? Last research 2008. It was agreed to set terms of reference for a Police-commissioned review of NW in Nottinghamshire. DR to work with group to set terms of reference by September and Sarah Houlton to lead team to carry out review by December. **Action: DR.**
8. **Assessment of available resources 2014-15** - DR distributed capital/expenditure statement. Travel expenses discussed. Committee agreed that if members needed to claim for executive meeting this was to be via ND and county via MP. **Action taken SAS sent county claim form to ND who will revise a simpler version to use via email, to be countersigned by DR. Monies to be paid via BACS.**
9. **PCC Project - small grants awards** – PCC's office had sought some amendments to the draft criteria. All grants to be awarded and monies spent by 31 March 2015. Concern re accountability as previous experience of grants given, on trust, for the benefit of the community, revealed that only a proportion fulfilled their obligation to report back to account for how monies were spent. This committee thus prefers to give goods in kind for £25 awards. **Action Point JW to redraft criteria for award of small grants.**
10. **County & City integrated plan/delivery of PCC funded project** – DR circulated an integrated plan which seeks to implement up to three projects in each of the County and City areas. The City have two in preparation, one with the two universities concerned with problems of ASB and crime in high-density-student areas and another in association with NCH. In the County PM has a project in Newark and the police have provided a list of "partnership plus" areas they wish NW to prioritise in setting up new schemes. So one County project is via YA with the NCC managers to promote NHW by briefing them and providing follow-up NW support where responses were highest. Conversation required with police to establish those of the named areas where crimes and ASB relevant to NW concerns mostly occur. For example, drugs/gangs are police matters as not primarily a matter in which NW can apply expertise. AP and DR to work with YA on this project. JW volunteered to meet with DR and AP and liaise with Paul Winters (PW) and identify other possible projects. **Action Taken - Meeting between DR, AP and JW arranged for 9 July.**

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- 11. Website & Social Media** - SAS updated committee and distributed TM's summary of proposals and actions re website. **Action Point - All members to review and send comments to TM and cc SAS.**
12. **Publicity material** - ND has in hand a pull-up display but has been delayed. Two further weeks required.
13. **MSA Training** - Arranged for 21 July at VisaV. Attending MP, AP, DR & JT. One more space available.
- 14. AOB** - JW suggested Queen's award design to be added to NW letter heading. **Action Taken - JW sent details and to be reviewed with DR at 9 July meeting.**

PM passed two letters seeking funds to DR and suggested Operations Manager identify and approach other potential sponsors in similar vein.

15. **Next meeting** set for Friday 8 August 2014, 2-4pm at SAS's home in Bramcote.

Meeting commenced 2pm and concluded 4.30 pm.