



Nottinghamshire Neighbourhood Watch
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Minutes of NottsWatch Management Board Meeting 19 August 2016 1.30pm

Attending: -

John Wood	JW	Gedling
Sue Sambells	SAS	Broxtowe
Mary Penford MBE	MP	Mansfield
George Collins	GC	Newark & Sherwood
David Poole	DP	City
John Lennard	JL	Rushcliffe
Sam Boote	SB	Keyworth
Chris Thompson	CT	Partnership Office
Yvette Armstrong	YA	Notts County Council

Apologies: -

David Rhodes	DR	City
Paul Macey	PM	Newark
Cl Richard Stapleford	RS	Notts Police

1. Welcome/apologies PM and DR were unable to attend but provided updates ahead of the meeting.

2. Minutes of 1 July 2016 Management Board Meeting – formally agreed and will be uploaded to NW website. SAS reviewed the actions with the Board.

3. Matters arising from the minutes/Actions

(i) Discussion on options available to promote NHW in the city. YA reminded Board of historical and current attitude towards NottsWatch involvement. City's current emphasis on Safety Community meetings, to which they do not wish to involve NW. DP has now obtained the email address for the Head of Neighbourhood Management and proposes a meeting once following actions complete: **Actions: JL to provide details of registered schemes in the city to JW & DP. JW to contact RS to involve city division of police force.**

(ii) NHW members Guide –. Sponsors covered the cost of ½ million copies, intended for the use of members without internet access. An [electronic version](#) is freely available via the websites of NHWN (ourwatch) and NottsWatch and allows the reader to view other websites from hyperlinks within the PDF.

(iii) JL, already a signatory on our bank account, to help DR as Assistant Treasurer.

(iv) A city postal address is required for NW. **Action CT to enquire if NW may have a pigeonhole at Byron House.** He suggested SAEs left in pigeonhole to enable any post to be forwarded to a designated Board member.

4. Other meetings attended on behalf of NottsWatch

NW Scoping exercise 12.7.16 – JW, SAS, SB & JL

Keyworth NHW coordinators – show preparation 6.7.16 SB

Keyworth show – stand successfully promoting NHW 9.7.16 SB
Keyworth & Leake PPSG 20.7.16. SB formally stood down as Chairman
Fun on the Field, Keyworth 8.8.16 SB – NHW presence not deemed a success and not worthy of repetition.

5. CC grant & recording of new schemes

An up to date spreadsheet will be distributed by DR, including schemes recently reported by GC. No further schemes reported at the meeting. **Action DR.**

Discussion re Mansfield & District NHW Assn and MP's continuing problems relating to her current/future location. Additionally, lack of support from coordinators in management of the scheme. YA recommended consideration given to M&D NHW Assn merging with Ashfield NHW Assn as Mansfield and Ashfield councils have joined forces in their provision for community safety. **Action JW to write to Supt. Richard Fretwell in support of MP's unanswered email to CI Neil Williams regarding where she will be located and the break in to her private cabinet and loss of office furniture.**

6. Scoping exercise update

JW reminded the Board of RS's request we select approx. 20 areas throughout the county (and later city) at which he will recommend police involvement in engaging with the community (Including NHW) in regular discussion about criminal activity and threats to the community. Following 12.7.16 review meeting, SAS had distributed, to the Board, a draft mission statement plus desired requirements from these "Safer Communities Forums" and a list of 13 defined areas throughout the county, where there are currently strong NHW or PSM style frameworks. GC had supplied a response including an extract from the Bassetlaw, Newark & Sherwood Safer Neighbourhood Groups policy document.

JW also talked of his vision, based on the original Arnold NHW Assn model, of volunteers supporting the police to enable up to date alerts to be issued to residents re local crimes. YA suggested a county resource may have capacity to assist with this. Both Bassetlaw and Newark & Sherwood plus Ashfield and Mansfield employ a Community Safety Partnership (CSP) Analyst. CT advised the police are oversubscribed with Special Constable applications. SAS suggested the police could consider recommending volunteering to be involved with NHW/NW, to those applicants placed on a waiting list. **Action RS and CT to consider.**

YA suggested a recent change in police strategy was towards locality working rather than Priority Setting Meetings (PSM). Also discussion as to who is best placed to set priorities. JW believes the police, YA suggested it was an important opportunity for community involvement. SAS, involved with Stapleford PSM, explained whilst police took residents views into consideration there were practical issues to consider which affected the priorities meaning the top three concerns would not necessarily be the set priorities.

JW, SAS and JL are to attend a meeting with Paddy Tipping (PT), P&CC, on 1 September to look at the information provided to Parish Councils and Neighbourhood Watch groups, identify what is needed and what is feasible and realistic to provide. **Action JW contact PT, ahead of meeting, to update re above discussion.**

7. Service Level Agreement (NW/Police) Memorandum of Understanding (Notts.CC) news release

YA had issued a news release re NCC's MoU, via their press department and SAS had liaised with RS to produce an article for the [CiPD newsletter](#) referring to both documents. SLA and MoU to be uploaded to NW website, in due course, when a further news release may be considered.

8. Finance update & Treasurer's Report

JW advised the Board of last month's expenditure (meeting room hire plus IT costs) in DR's absence.

9. Future funding of NottsWatch Report

No update re [People's Postcode Trust](#). Email sponsorship@nottswatch.co.uk now set up and promoted on our Partners/Links page.

10. Communication & Publicity report

Communication:

(i) **CiPD newsletters** – SAS liaised with RS & Police Comms team to produce an article entitled [NHW pledges to work closer with partner agencies](#).

(ii) **County contacts from Conference** – SAS sent a further email mid-July updating re 1. NHW Members Guide booklets 2. Provided link to [Who can you trust?](#) Website 3. Offer to promote their NHW schemes via NW website 4. Offer to promote scheme events 5. Request for suggestions re further development of NW website. One response was received and actioned. NW now link to Notts Police's website [contact us](#) page.

(iii) **News release to County Parish Councils** - CT issued "Is NHW Dead and Buried?" article prepared earlier this year.

Publicity:

SAS wrote to all County district/borough Community Safety officers 9.7.16 to thank them for their support in promoting NHW and NW website and advise NW now promote their websites and Community safety partnerships from our [Partners/Links](#) page.

Action SAS to provide JL with PDF including [current link](#) to city FB pages.

Website:

"financial" support added to partners/links page. Guest presentations added to "About us". As above re "Contact Police". NHW Members Guide added on resource centre.

11. Policies Report

DR confirmed the policies required by the Charities Commission are now in draft format.

12 Proposed expenditure

As discussed at the previous meeting, SAS had produced a draft NHW/No uninvited callers' window sticker and obtained a quote from Normanton Screenprint. Quote ranged from 65p to 21p each (100-5000). Board, not wishing to waste funds, discussed potential desirability and current availability, also the suggestion by YA for a seasonal "No trick or treater" notice. Further discussion of wishing to promote NHW to non-members, led to CT suggesting a two sided sticker with "No uninvited callers" on the front, based on the currently available stickers from Trading Standards, and an invitation to join NHW and NW and an invitation to join NHW and NW website on the reverse. **Action SAS to obtain a further quote for further discussion.**

13. Any Other Business

MP and her members have recently celebrated 18 years since she set up Upper Lady Brook NHW and transformed the area. SAS suggested she write an article for August's CiPD newsletter.

14. Date for next meeting

Friday, 7 October, 2016 1.30-4pm Dunkirk

Meeting concluded 4.45pm.