



Management Board Meeting - Dunkirk & Lenton Old Community Centre NG7 2JW -1.30-4pm - Monday 24 July 2017

Agenda item	Topic	Presenter	Decisions/Outcomes/Action points
1.	Welcome/apologies	SAS	Apologies from YA & MS. Board welcomed RD. New appointment of Partnership Officer imminent. RD will attend meetings if PO unable or, additionally, if specifically required.
2.	Update re Actions from minutes of 26 June 2017	GC	YA -produce Comms Plan & revisit Review – c/f JP/LT update required re data protection issue in PM contacting city coordinators – c/f (All actions noted on spreadsheet.)
3.	Matters arising	ALL	SAS clarified the reports were distributed with the minutes, for informal approval. Additionally, retained in a monthly folder should they be required, by the Board or NHW member, at a later date.
4.	Updates (To be prepared in advance & emailed to SAS) Meetings attended Communication & Publicity CC Grant/recording new schemes Finance update	ALL SAS JL JL	Reports distributed to members and are available, by request to admin@nottswatch.co.uk Action JL to provide LT with details of new schemes since 1.4.17-30.6.17 and then quarterly – end September, December and March.
5.	Discussion Points re Work Plan 1. Comms/promotion	RB	RB confirmed the updated alert website is now live. Notts Alert link from Police's "Your Area" page links to new website landing page. Postcards will be produced & distributed to promote alerts. LT advised Co-op plan to sponsor a National NHW blog in which good news/practice stories can be shared and community engagement promoted. RD advised all NPI's will publish blogs on "Your Area". Actions: RB to update SAS re progress with council districts/boroughs re amalgamating their messaging system to Notts Alert. LT recommended RB contact their Resilience Teams. New Partnership Officer to sign off on Comms NHW Plan.



	2. City schemes project	PM/DP/MS	LT advised background work re partnerships plus technology to be completed before work with NHW schemes may progress effectively. Important that relevant info shared. Need to make our product more interesting as City bot engaged with NHW for many years.
	3. NHWN Vision	LT	Building on introduction LT provided at the June meeting, LT advised a focus group will be set up to review digital communication between Notts Police and the community. Representatives from NHW plus other community groups and Notts Police will be invited to join.
	4a. NHW Review	RD	LT has strategic meeting scheduled in August with PT & SO. Action – They will determine who is appropriate to review how we proceed re NHW Review plus SLA (due for review July 2017).
	4b. Service Level Agreement	RD	
	4c. Safer Communities Forum (SCF)	SAS	SAS updated RD on SCF and referred to www.sbscf.wordpress.com as a prototype. Cohesion required between NPIs & MSAs as police not always recognising value of NHW. PM gave example. Action – RD invited SAS & PM to October's Strategic NPI Meeting – 5.10.17. SAS N/A but offered to provide a PowerPoint.
	5. Recruitment Campaign	SAS	Refer to prepared report, updated with Board suggestions. Action – SAS Email RD and ask he contact Paula Goodband re previously discussion – offering opportunities to: A. Existing CiPD Admin staff B. Rejection letters from Cadets/Specials applications – opportunity to enhance CV.
6.	AOB/Next meeting		Monday 14 August cancelled Monday 11 September confirmed