



Management Board Meeting - Dunkirk & Lenton Old Community Centre NG7 2JW -1.30-4pm – 21 May 2018

<u>Agenda item</u>	<u>Topic</u>	<u>Presenter</u>	<u>Decisions/Outcomes/Action points</u>
1.	Welcome/apologies/introductions	SAS	Apologies – PM, HR, US & AWS
2.	Update re Actions from Management minutes plus Executive minutes of 9 April 2018	SAS	Refer to actions spreadsheet
3.	Matters arising	ALL	None
4.	<p>Updates</p> <p>Meetings attended</p> <p>Student Watch</p> <p>Mansfield & Ashfield NHW C2P Project</p>	<p>ALL</p> <p>LT</p> <p>SAS</p>	<p>Meetings: to happen quarterly (1st Monday of each month) → review reports (treasurer, publicity, how many schemes, student watch, review data, work plan, county grant monitor, M&A C2P etc.); in-between these have themed meetings (invite people relevant to each meeting)</p> <p>Student Watch: Universities excited about the prospect; Ellie from Trent uni to offer media students to help with design etc.; university focused; focus groups starting September – link KA into this</p> <p>Mansfield and Ashfield: JK seek constructive feedback from NCC and report back to the team</p>
5.1	<p>Discussion Points re Work Plan</p> <p>City project</p>	PS/LT/PM/ SS	<p>City project: SSS to keep in contact with CF and CB. PS has booked main room and meeting room for Dragon’s Den event. LT commented re focus of event - what outcome? JK to send email to Leah Sreen re. Dragon’s Den. Meeting planned for Fri 8th at 3pm → SAS booked room for an hour and invited CF/ CB/ DJ/ Gina.</p> <p>DP advised city coordinators are changing and passed on contact list of housing associations to PS. SSS advised Good Neighbour (GN) scheme to be rolled out throughout city as well as county. NWN to map GN schemes.</p>



5.2	Conference AGM/Constitution	SAS/AWS SAS	<p>Conference: 52 booked so far, 2 speakers haven't booked seats, buffer of 65. MP has contacted MP for Mansfield and is waiting on a reply. SAS to send SSS link to ask Mansfield CVS to promote our conference. AWS to send final list to MP and DP from Eventbrite. SAS to ask David Huse if he can provide 2 min video clip to play at conference describing his vision for NHW. PM and DP to bring pop ups. PM and SSS to send photos to AWS re. community events attended during the last year. MP to contact The Chad re promotion. SAS to ask SW re radio interview. AWS to ensure lunch not set out until after AGM commences.</p> <p>AGM: JL to add proposed updated constitution to website and send out an alert. GC to send JL wording for this. JL will provide accounts to AWS for display on PP. A few printed copies. JL happy to answer any questions.</p>
5.3	Recruitment Campaign	SAS	<p>Recruitment Campaign: SAS written job descriptions – change in language? LT have a think of something better than MSA. LT find trustee job advert. SAS to speak to Stuart Richersey, MD of The Chad. MP invite Stuart R to conference. KA to take over Twitter page from US. Requested password from him.</p>
5.4	GDPR	SAS/LT	<p>GDPR: Wording for questions need to be reviewed by Police Comms. Obtain report from Visa V → good base line to show we have become more representative re ethnicity.</p>
6	AOB/Next meeting		<p>Exec meeting 23.6.18 plus further meeting TBA with HR & JK re SLA/MoU/Review. Next Board meeting Monday 2 July Second Quarter (Q2)</p>