



Nottinghamshire Neighbourhood Watch  
**NOTTSWATCH**



**Minutes of NottsWatch Management Team Meeting 8 November 2014**  
**10.15am**

**Attending: -**

David Rhodes	DR	City
Mary Penford MBE	MP	Mansfield
Sue Sambells	SAS	Broxtowe
John Lennard	JL	Rushcliffe
John Wood	JW	Gedling
John Swanwick	JS	Mansfield
George Collins	GC	Newark & Sherwood
Sue Harris	SH	Ravenshead/Gedling
Paul Noone	PN	Rushcliffe/Upper Broughton
Nina Douglas	ND	City
Dajon Poole	DP	City

**Apologies: -**

CI Paul Winter	PW	Notts Police
Paul Macey	PM	Newark
Angela Peer	AP	Operations Manager
Russ Hamer	RH	Rushcliffe
Colin Handley	CH	Office of Police & Crime Commissioner
Yvette Armstrong	YA	Notts County Council
Colin Mackie	CM	City
John Twigg	JT	City

**1. Apologies/welcome MP**

MP introduced the meeting as the Vice-Chair of the County subcommittee and then DR took over as Chair of NottsWatch. Pending the results of the NottsWatch Review, and following a decision by the Trustees, the County subcommittee will be supplemented by members of the City subcommittee and become the single Management Committee of NottsWatch for the immediate future. The City subcommittee is dissolved.

**2. Agree minutes & review action points from 20 September 2014**  
Agreed.

**3. Short reports re:**

**a. Status of projects funded from PCC's Community Safety Fund - DR provided a written plus verbal update:**

**Partnership Plus** Positive feedback from the three presentations given so far. AP to discuss the potential for further training sessions with Yvette Armstrong. JS advised he had successfully adapted an existing structure - Street Champion Scheme - into a new NHW Association in the Oaktree Lane area of Mansfield.

The design of a handout for soliciting interest in NW and setting up schemes was discussed at length. **Action: GC and JW to look into existing sources of suitably engaging material with a view to producing a folded A4 hand out. SAS daughter has design skills and would advise on any proposal.**

**Training Events** PN advised Sam Hancock (Crime Prevention Manager) delighted with turnout for Bramcote Training Event 22 October, also Bingham/Raddiffe 23 October. **Action taken SAS asked Steve Austin, Bramcote, to write a report for NW newsletter.**

**South Broxtowe** SAS now in receipt of required slides from Crime Prevention Team. Presentation on agenda for Bramcote's Community Action Team Meeting (CAT) 1 December. She will now secure dates for remaining CATs in S. Broxtowe.

**Universities Pilot** Event at Trent Uni a success. Many partners involved. Next meeting 10 November to decide way forward.

**Nottm. City Homes** DP & DR have met with new manager and agreed to run events at some of the 61 Independent Living Schemes (ILS) in Aspley (high impact area). DP recommended NW members contact similar schemes in their areas.

**Small Grants Publicity** Despite issuing invitations to claim grants to 18000 residents, via the alert system, response extremely low. Discussed ways to further promote and loosen the restrictions. ND advised a further alert is required. **Action AP to issue and confirm to SAS & ND actioned and to further post via social media.**

**Promotion of NW on public vehicles** JL still waiting on costings.

- b. NottsWatch Review - DR & JW attending update meeting 13 November to review questionnaires sent out via alerts. As of two weeks ago 1330 responses had been received. JW and DR have also sought information from Cumbria, Sussex, Cambridgeshire and West Mids NW Associations regarding best practice as part of the review.**
- c. Deregistration of CNNWC and NottsWatch Treasurer's report – DR reported 2013-14 Accounts from CNNWC had been professionally examined and signed off then filed with the Charities Commission, who have been informed of deregistration.**
- d. Conference 7th March 2015 - DR reported ACC Torr had agreed the new County Commander will attend as a guest speaker. Other potential speakers**

were discussed, such as Inspector Craig Berry and a NCVS Representative. SH unable to attend, as is DR. DR thanked SH for her many years of assistance with NW Conferences. Sub-Committee AP, RH & JL. Further support was volunteered by several committee members if required.

- e. **East Midlands Forum** - JW reported on 29 October meeting, which incorporated their AGM. Marian Lewis replaced as Leicestershire chair by Eric Tindle. EM Forum Rep to National is now Ian Fearnley. Next meeting Feb 2015, which includes a workshop towards EM having a say in the five year business plan for Neighbourhood & Home Watch Network (NHWN).
- f. **Funding and Lottery bid** JW advised he will shortly be in a position to submit stage one of the bid. Action DR to forward info re accounts and sign declaration. JW attended the Bulwell Funding Fayre and discussed the bid with a lottery Fund Representative who offered to review our draft bid prior to submission. Any bid for City funding is required by 21 November. If successful, our lottery bid would need to be amended as currently reflects no other form of funding. No opportunity for County funding. It is questionable whether we would obtain further PCC funding but it may be possible but bidding would not open until early spring 2015.
- g. **County Treasurer's Report** - MP clarified current position with County finances. Sufficient funds to cover a bulk order of shed alarms. JL waiting on a price. Sufficient in training account to cover 2014-15 Conference plus recent training events. Any invoices to be sent to MP. SH advised a third signatory on our accounts is required. Action JL volunteered.
- h. **Meetings attended on behalf of NottsWatch** - SAS reported on progress made and further actions to be taken following Media meeting with ND and JL on 5 November. JS reported on HMIC Forum. Believed they gave an overall positive impression of NW's somewhat patchy relationship with Notts Police. DR reported on PCC/Stakeholder meeting and distributed their "Delivering the Future" presentation.

#### **4. Discussion re:**

- a. **Future structure of NottWatch** - Partners were discussed. It was felt important that the venue be city-based, on occasion, to enable city-based partners to attend. Currently, Mansfield is the preferred option as offers free parking. Potential partners were discussed and guidance will be sought from Review Team.
- b. **Composition and frequency of meetings** - DR suggested, following a successful first joint Management Meeting, Trustee meetings could be reduced to 3-4 per year and potentially held immediately after a Management Meeting. The latter to be held 4-6 weekly and alternate between Mansfield and city, once an appropriate venue is available. Preferably including free parking.

- c. Costs - Covered until the end of the financial year.**
- d. Implications for changes to the Constitution - JW advised from reviewing our Constitution, the only changes required are to:**
- **Remove all references to County and City.**
  - **Reduce the membership to a minimum of six and maximum of ten trustees.**
  - **Remove clause re nomination and seconder for membership, as not all Trustees are Association members.**
- In summary, all of the above is subject to the findings of the current review.**

- 5. A.O.B. DR thanked ND on behalf of NottsWatch for her work as Treasurer and as a Trustee. Sorry to lose her, he wished her well in her move to Leicestershire. Action: DR to take over Treasurer role from January 2015 and to liaise with MP, who is standing down as county treasurer, in preparing a single set of accounts for reporting to the Charity Commission. Safeguards as to reserved application of some funds will be respected and incorporated in the single arrangement.**
- 6. Date of next meeting - 10 January (Mansfield) and 7 February 2015 (provisionally Mansfield).**

**The meeting concluded 12.45 pm**